

# St. Charles School PTO Craft Show Application

**Where: St. Charles School, Greenville, MI (entry off Benton St. across from fire station)**

**Date and Time: Saturday, November 8, 2025. 9 AM to 2PM**

**Cost: \$30 per 8 ft X 8 ft spot or 4 ft X15 ft spot in hallways.**

We fill the gym and main entry level first and then fill the upstairs of school. Booth size and location are not guaranteed. Spaces will be filled in order of application received and paid in full. We have an elevator to access all levels of the craft show for both vendors and shoppers. No more than 2 booth spaces may be rented due to limited space. You will be aware of your booth size and location when you get a confirmation call for application received from Dana. If you are concerned about space size/location, please call Dana prior to application submission. **Absolutely no refunds unless St. Charles School/Parish cancels this event.**

\*St. Charles School and Parish are not responsible for lost, stolen, or broken items incurred on grounds. We reserve the right to reject any displays that may be offensive to other vendors or potential buyers. Please keep in mind we are a Catholic School and Church. Vendors selling the same item will be limited.

**Vendor set up Friday, November 7th from 5:30 PM-7 PM or Saturday 7:30 AM-8:45**

**AM.** \*Must be fully set up prior to doors opening at 9 AM Saturday.\*

**\*\*Please do not take down booths prior to show end time of 2:00 PM.\*\***

Please supply your own table and chairs/booth set ups. If needed, you may rent a table and 2 chairs for an additional fee of \$20 per table.

**Handmade items only. No businesses, resale items, or direct sales.**

**\*\*Please be aware of scammers. Only contacts are St. Charles School/Parish and Dana Morris.** No cash apps or Venmo accepted. Checks mailed to address below, or cash paid at Parish Office. \*\*

**Please mail application and payment to:**

**St. Charles School Attn: Craft Show**

**502 S. Franklin St.**

**Greenville, MI 48838**

**Checks payable to St. Charles PTO**

Application Deadline is Saturday, November 1, 2025.

Questions? Please call Dana Morris at 989-388-1099

-----detach and keep top for your reference-----

**November 8, 2025 St. Charles PTO Craft Show**

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**What you will be selling:** \_\_\_\_\_

I need to rent a table (payment submitted with app) Yes No

Electric outlet (limited and not guaranteed) Yes No

My name is Dana Morris and I coordinate the St. Charles Craft Show and this is my 2<sup>nd</sup> year organizing the craft show. I am part of the PTO here at St. Charles School and we as the PTO wanted to take a minute to THANK YOU for your participation in our 2024 Craft Show here at St. Charles School! All vendor fees go directly into the PTO funds. The PTO funds are designated for our school kids here at St. Charles School. We sponsor and fully pay for all school field trips, fun days, lunches, treats, and many other things that directly benefit the kids! We are not subsidized by any public or state funds!

Please let us know what you like most about our craft show, and please let us know what we could do to improve our show for the future. Please place your review in the box next to our Welcome table in the **downstairs entry**. If you would like to be contacted regarding questions, comments, or concerns, please leave your name and phone number below as well. Thank you for your support!