

MINUTES
ST. CHARLES BUILDING AND GROUNDS MEETING
November 3, 2023

- I. The meeting was called to order at 2:40.

Present: Dan Evans, Fr. Jim Wyse, Rioberta Peacock, Stewart Smith and Marilyn Rewa.

Absent: Drew Havens and Tessa Hoffman

- II. Consent agenda-couldn't do. No quorum.

A. Approval of the November 3, 2023 Agenda.

B. Approval of the October 6, 2023 Meeting Minutes.

- III. Old Business

Old Business will be handled during the December meeting unless it's imperative to handle it at this meeting.

Stewart did hand out an estimate from Hammer Masonry concerning covering the brick on the stairs bell tower with thin brick, demo existing caps and removing all the debris and replacing all the caps with new ones for \$43,000.

He also handed out an estimate from D & L Commercial Roofing LLC for repairing the very top of the steeple with flashing and caulk as needed and renting a lift for a cost of \$27,500.

Both will be emailed to the members on Monday, Nov. 27.

- IV. Date of next meeting 12/1/23 time 2:30-4 place Conference room 2.

- VI. New Business

Walkthrough of the St. Charles Campus

It was decided that the members present would do the walkthrough outside of the church. It was decided that the results of the walkthrough would be prioritized with safety and security issues first. Dan suggested that we be as detailed as we can when we notice things on the walkthrough that need to be fixed so he knows where and what things need to be fixed. Then he will prioritize the list and put it in some kind of document so that people will know it's on the list and then when it's completed he will mark it complete in the document and everyone can see what has been completed and when. If Dan can't do the repair or if approval is needed due to the cost by Fr. Jim then Dan will contact him.

Roberta pointed out that we have parish members or groups that would volunteer to do some of the projects but someone will have to take the lead to make that happen. Dan said he would take the lead. Dan said he will do things on the list during his day that he

has time to do. He will add to the list anything he sees that needs to be done and prioritize it,

It was decided that today the members present would do the walkthrough outside of the church and the school. Dan suggested that not all members have to be present to do the walkthrough. That some of us contact him to see when he has time to do a chunk of the walkthrough.

The walkthrough of the grounds around the church and school was finished at 4.

Respectfully submitted by,
Marilyn Rewa, Secretary