

MINUTES  
ST. CHARLES BORROMEIO PARISH  
BUILDING AND GROUNDS COMMITTEE MEETING  
**Wednesday Sept. 14, 2022**

- I. Roberta called the meeting to order at 6:05.

Present: Roberta Peacock, Fr. Jim Wyse, Sherry Wyse, Chris Lefor, and Marilyn Rewa

Andrew Havens arrived around 6:45.

Absent: Tim Reno, Stewart Smith, and Tim Human

Parishioner: Lisa Coughlin

The committee read a prayer provided by Fr. Jim.

- II. Consent Agenda

- A. Approval of the August 3, 2022 meeting minutes.

There was not a quorum present so the meeting minutes couldn't be approved.

- B. Capital Campaign Funds Report by Sherry Wyse.

Sherry reported that only one person continues to give. She said she wouldn't be giving a report until there are expenses to report on.

- III. Old Business

- A. Wall and Bell Tower Project

Roberta briefly summarized the proposals that the committee talked about and she and Marilyn had written up. Every option involved doing something with the storage shed and the dumpster enclosure. The options were as extensive as making the wall look the way it was when it was built. This would have included removing the storage shed and the dumpster because they were there when the church was first built and

would have cost around \$160,000. We wouldn't have recommended this option because we don't have the money. The least we would do is increase the maintenance on the wall and do some caulking to stop the water from coming in where it does now. We originally thought we could move the items from the storage shed to the white house but that building has been repurposed and is no longer available for storage. Another option is to purchase a storage shed which would be placed south of the rectory driveway where it wouldn't infringe on Father's ability to get in and out of his garage. We had the building sized to fit what is in the shed now. Chris got quotes on it. The Finance Council and Building and Grounds approved the purchase. Now we have been told that we aren't purchasing a shed until the storage needs can be assessed.

Sherry said the new maintenance man who was hired in February has been very busy and hasn't had much time to organize things. The school has gone through and gotten rid of a lot of things but there is still more to go through. She is hoping by Christmas things will be organized and they will have a better idea of what they will need in the way of storage space.

Sherry pointed out that the Knights of Columbus have several things that are stored off site and if and when Ralph who is storing them wants them removed from his property that will become our problem. She suggested we get with the Knights of Columbus to see if they have solutions for the storage issue. Her suggestion is if we are going to do a building we need to think about all the things that may affect the size of it.

Father pointed out that at some point in time the shed becomes a building and what happens then. Marilyn pointed out that in talking to the company we would need to get a building permit once it's bigger than 120 square feet, actually Marilyn found that it's any building greater than 199 sq. ft. It was decided that we would have to find out what size we needed before we could do anything else about getting a quote for a shed/building.

Roberta brought up that she has talked to Stewart, Tim and Marilyn and we can't really move on the wall/bell tower project until a decision is made on the shed unless we decide to leave the wall the way it is now because we can't get to the wall or the bell tower because the shed and the dumpster enclosure are up against it.

She talked about the presentation we were going to do on Sept. 24 and 25 that would tell the parishioners the options we have come up with to repair the wall/bell tower. She questioned if should we do the presentation now when we don't have all the facts.

Father suggested when we do the presentation we ask the parishioners what kind of image do we want the people driving by St. Charles on M91 to see. Then we present the options to the parish and see which ones the parishioners are going to support. He thought we should share with the parishioners the problems we are having making a decision on what to do with the wall and the bell tower.

Some options regarding the dumpster that were discussed:  
Leave it where it is now.  
Leave it where it is now and change the enclosure.  
Move it to the south side of the lower parking lot with a new enclosure that looks good.  
Don't use a dumpster anymore and get a bank of the larger garbage cans that could be stored in the alcove by the Activities Building and maybe put a screen wall in front of them to hide them from the public eye.

Another option for the wall and the bell tower is to remove the brick and cover it with stucco or cement wherever the brick is now. Stewart has not looked into getting more bids if we are not even considering doing the presentation at this time.

Father Jim said the presentation would involve someone giving a few minute talk, telling the parishioners what we have been working on, our concerns, and showing a picture of what the wall/bell tower could look like. We would tell them we have estimated costs but we don't know how much it will cost by the time we are able to get it done. Then the person would ask parishioners to share their thoughts on what we have presented. We would have people in the narthex available to listen to comments from the parishioners and write them down.

Roberta and Marilyn will decide if they will make a presentation the weekend of the 24th and the 25th. Concerning the timing of a presentation Sherry said that the weekend of Nov. 12 and 13 is open. Roberta and Marilyn will let Father know what we decide to do and what we come up with. They will show it to Fr. for his input.

B. Folding chairs and tables

1. Sherry - report on the plastic folding tables and the new chairs.

Tim H has started to power wash the tables and remove the sticky stuff from the chairs. He plans on finishing them on Thursday, Sept. 15th.

Sherry didn't say if the tables had been fixed yet.

2. Sherry report on the stickers for the folding chairs and tables.

The stickers have arrived and Tim H is nearing completion with putting them on the bottom of the chairs.

- C. Marilyn - update on the skylight.

Marilyn said there is still leaking. After the rain on Sunday, Sept. 11 there was water leaking in on the credence table by the altar.

She thought Dave from Architectural Glass and Metal had come out but when she contacted him she found out he hadn't. He also said he is too busy to come out anytime soon.

However, Karin Kwiet heard about the problem so she contacted John Van Houten from Progressive Engineering and he contacted Vos Glass and a representative will be here on Sept. 15 to check it out. Tim Reno will meet him at 1. We should have an update for the next meeting.

- D. Sherry - report on the shingle replaced on the church roof.

Keiff's did come and replace 2 shingles on the roof.

- E. Sherry-update on repairing the cracks in the parking lot.

Sherry decided not to have B and E fix the cracks because their bid was too high.

She contacted Ace Hardware to find out how to fix the cracks and ordered what they recommended to use. Tim H will fix the cracks on Friday, Sept. 16.

- F. Sherry-the leak in the Narthex.

Tim H was going to look at it but Sherry forgot to ask him. She'll report at the next meeting.

- G. Tim R- report on the pavers to the outdoor Mary Fatima statue.

Marilyn reported that instead of pavers Tim, Stewart, Ralph V and Gary F will put a cement sidewalk in tomorrow, Sept 15th.

- H. Tim H-update on the sidewalks in need of the repair.

Sherry reported that Tim H will meet with the city engineer, Doug Hinken tomorrow for approval to fix the sidewalk. The city may even fix it. Sherry said he is going to walk around the campus. There is another place that is cracking due to tree roots that they plan to have Doug look at too.

#### IV. New Business

- A. Andrew Havens-news from the St. Charles School Board

Andrew said the school board is still looking at what to do with the school entrance from the parking lot side. They need an architectural rendering in order to get quotes for the construction which they need for the grant writers. The rendering would cost from 4 to 7 thousand dollars. The School Board has to decide where to go from here.

Sherry said that Gary Valentine has come in and did an inspection to see where security throughout the campus needs to be beefed up. She also said someone will be coming in within the next 2 weeks to give us a quote about how much that is going to cost.

Roberta questioned why the Building and Grounds hasn't been informed of this earlier. Sherry said they have been working behind the scenes so they could present something to us. The reason they are working on beefing up security now is the mass shootings and the school shootings. She said there are products on the market now that protect the glass that weren't available when the R3 capital campaign addressed the security of the campus.

- B. Walkthrough of the St. Charles campus will be done at the end of the meeting.

- V. Fr. Jim's comments. He commended us for all we have done.
- VI. Comments from parishioners. No comments from Lisa.
- VII. Comments from committee members. No comments from committee members.
- VIII. Date of next meeting Oct. 5th. Time: 6-7:30 Place: Conference room 2
- IX. Closing prayer. We closed with a group Hail Mary.
- IV B Walkthrough of the campus.

The committee broke into 2 groups: Fr. Jim, Roberta and Marilyn in the group that would check the Act. Bldg and the school and Sherry and Chris who would cover the rest of the campus. The results of the July 2021 walkthrough were given to each group. Roberta's group did not have time to finish the school. Roberta is finishing it on Thursday. Andrew couldn't stay but he pointed out that the wall in the computer room hadn't been fixed and that the wall in Margaret's office has a crack in it on the same wall as the computer room's crack.

The results of the walkthrough will be presented at the next meeting.

Respectfully submitted,  
Marilyn Rewa, Secretary