

MINUTES  
ST. CHARLES BORROMEIO PARISH  
BUILDING AND GROUNDS COMMITTEE MEETING  
June 1, 2022

- I. Tim called the meeting to order at 6:05.

Present: Fr. Jim, Tim Reno, Roberta Peacock, Stewart Smith, Sherry Wyse, Chris Lefor (6:30), Andrew Havens (6:45) and Marilyn Rewa.

Absent: Tim Human

Parishioner: Lisa Coughlin

Tim R led the reading of the Holy Spirit prayer.

Tim asked Lisa to introduce herself. Lisa is fairly new to the parish and she is interested in becoming a member of the B & G committee. She was a member of the Parish Council at her former parish in Novi. The members of the committee then introduced themselves.

Tim gave a synopsis of our accomplishments over the last 4 years.

- II. Consent Agenda:

- A. Approval of the meeting minutes.

Stewart made a motion to accept the minutes as written from the May 1st meeting.

Roberta seconded the motion. Motion: passed.

- B. Capital Campaign Funds Report by Sherry Wyse.

Sherry reported that an additional \$475 has been received and that we have \$28,762 in Non-Committed funds and 48,781 in committed funds for the bell tower project and for a new rectory roof.

- III. Old business

A. Bell tower/Brick Wall

1. Stewart-Update from Diamond Concrete Sawing

Stewart met with Mark Pitcher from Pitcher Perfect Excavating. His bid for removing the fascia brick rubble which we are responsible to remove from the wall, is \$2,100. His bid to remove the Bell Tower which includes the concrete slabs, the steel and the fill from inside it is \$8,000. It will require us moving the Mary statue in order to get his crane in position to remove the bell tower. Then we will have to put the statue back. The committee was not in favor of taking the Mary statue out and then putting it back. It was discussed that maybe we could get a bigger crane that would handle that part. No one was in favor of moving the Mary statue.

It was suggested that maybe we could do something different like take the old brick off and put something else on the wall which we had already talked about. Tim also said we could just let the ivy grow and cover the brick.

Stewart will contact Mark to make sure that except for moving the Bell Tower the work can be done with a crane from the lower level. He will also check to see if Mark has an idea of someone who has a crane big enough that could remove the steel from the lower level.

**Stewart will contact Mark Pitcher.**

2. Sherry - update on moving the dumpster.

Sherry has not been able to connect with the city's trash hauler. The city has not gotten back to her yet on when she could meet with the trash hauler. Sherry did say that the size of the concrete pad (14' by 19') was for 2 dumpsters. Tim R said then 14' by 10' would work. He also brought up the fact the spec sheet said the cement pad had to be a flat surface. So maybe, we need to rethink where we want to put the dumpster.

3. Roberta - new dumpster enclosure.

Roberta did not hear back from Cedar Springs Fencing. She did talk to someone from Grand Rapids Fence Co. After many conversations he said he would have the quote before the meeting

or at the latest tomorrow morning. The quotes will be for wood and a type of vinyl. No quote yet.

**Roberta will email everyone the quote once she gets it.**

She pointed out that she found that you either build a dumpster or you go to a fencing company, tell them what you want and they design and build it for you.

Tim R said we may be able to find someone willing to build it or we go through a fencing company.

4. Chris - shed pricing.

Chris arrived around 7 so we came back to the shed pricing.

Tim R looked at Wayside and he found one for \$4,600 that was 96 square feet. The one Marilyn looked at was \$5,100. It was 120 square feet.

Chris arrived around 7 so we came back to the shed pricing.

Chris told us R & L Custom Building gave her a quote from the Amish. Her contact said the shed would be 10x12x7 and would cost \$4,165. It would be vinyl with a metal roof and no windows but with double doors. It would be \$650 less with board and batten pine but then we'd have to paint it or treat it. They do have free delivery. It was decided we would prefer the vinyl. She will contact him and find out how long the bid is good.

The location for the shed will be at the end of the rectory driveway next to the garage.

The question arose should we send a recommendation to the Parish Finance Council to purchase the barn. It was decided we would wait until we decide if this is what the parish wants us to do. Chris will talk to her contact and find out how long the bid is good.

5. Roberta talked about the rendering that Jim has been working on.

She asked Kristopher, her son, to take pictures of the area with his drone. Jim used them to draw the rendering from a different

perspective. Roberta showed us several renderings that Jim had drawn. Everyone thought they were wonderful. Jim is suggesting we use the steel from the bell tower to make the bell holder. The bell could go by the Mary statue or where the bell tower area presently is.

It was pointed out that we will probably need to do some landscaping because a lot of the shrubs and plants will be removed or destroyed during the removal of the bell tower and the brick wall.

6. Proposal to the parishioners.

There was a discussion about when we would present to the parish the possible proposals for fixing or removing the brick wall and the bell tower. Tim suggested that we do the presentation before the July meeting due to the shortness of the summer and the bid times. Tim asked Father Jim how he envisioned the presentation. Father said at the end of Mass he would give the introduction and then someone from the committee could give the details.

Presentation: Cover the why, the options, the costs for each option. If we leave it the way it is it will look terrible even if we let the vines cover it. Remind parishioners that this is what people see when they drive past the church. Sherry pointed out another option is to redo the dumpster area and the shed that is there now. It would save time and some money.

Tim pointed out there is no cement slab under the dumpster now. (The information Sherry gave us states that the dumpster must be on a cement pad). It is asphalt. There is also a concern that if we do move the dumpster where we want to put it may be difficult for the forks from the truck to get underneath the dumpster due to the slope of the land. Tim thought we should talk to the trash people before we make any decisions. Tim suggested that Sherry call the waste hauler company directly instead of trying to go through the city since she is having no luck going through the city. Sherry agreed with that.

**Sherry will contact the waste hauler to see if we can put the dumpster on the south end of the parking lot.**

Tim said he would meet with the waste hauler if Sherry wanted him to do so.

B. Folding chairs and tables

1. Tim R contacted the Habitat Restore to have them pick up all the metal chairs and the wood table. They did.

When Habitat picked up the tables and chairs Tim R noticed that one of the former table racks now has chairs on it and it looked like it was almost made to hold the chairs.

2. Tim H told Tim R he would fix the plastic tables. Neither Tim R nor Sherry knew if Tim H had finished fixing the plastic tables.

**Sherry is going to check with Tim H to see if has finished fixing the tables.**

3. Sherry- stickers for the folding chairs and tables.

**Sherry will report about the stickers at the next meeting.**

C. Marilyn - Skylight

Marilyn contacted Dave from Architectural Glass and Metal and gave him Tim H.'s and Jennifer's numbers. He has not contacted Jennifer. Tim H was not present at the meeting.

**Marilyn will contact Tim H to see if he has been contacted by Dave yet.**

D. Sherry - report from Keiff's Roofing about the shingle being replaced on the church roof.

Sherry reported that she hasn't heard from Keiff's about the shingle.

E. Fr. Jim - speaker on the sanctuary floor.

Fr. Jim said the speaker has been put on the sanctuary floor behind the president's chair. They found that a switch on it hadn't been turned on and since it has been turned on and the speaker put back it is working very well. Several members of the committee said they noticed it was louder now.

F. What to do about the stairs from the lower level of the church to the Gathering Space.

Tim R. reported that we need 143 square feet of materials. That includes the tread and landing center landing. Tim R said we could use ceramic tile if we use something similar to what we put in the men's bathroom. Tim is suggesting we use that because the nylon backing is easy to work with. Tim and Sherry said it is a maintenance issue. Father agreed and said he hopes that this becomes the normal way of doing things now. Tim thought it would cost about \$1,000 to redo the steps and the landing. He thought we could get volunteer labor to do it.

G. New members on the committee. Tim introduced Lisa to Drew and Chris who were tardy to the meeting.

H. Window project.

Tim said Mark Lehman from DeWitt Lumber anticipates the delivery of the windows on June 15th. Tim R is hoping to put the window in the office area above the Activities Building that week and then do the rest of the windows the week of the 20th after the teachers have had time to clean out their classrooms. We will rent a lift to help with this project. Tim R has a lift rented for the week of the 20th but he is still looking into other places that may work better and be cheaper. Tim thinks they can get it done in a week.

Tim mentioned there will be some painting involved in redoing the windows.

III. New Business

A. Tim R-pavers to the outdoor Mary Fatima statue.

Tim R suggested we put cement pavers on the path to the Mary statue rather than small stones. We can put a barrier where the pavers will be so the snowplow driver doesn't push the snow onto the pavers. We could use

the \$50 left in the Fatima account to pay for the pavers. Members agreed that it would look nicer and be safer especially for people who use walkers or wheelchairs. Tim will look for gray pavers.

B. Andrew Havens-news from the St. Charles School Board

Drew said they are still working on the rendering of a potential entrance to the school. Dan Rivera is a new member on the school board. His wife, Ashley, is a trained architect but is not licensed in the state of Michigan. They may need an architectural stamp on the rendering due to the school being a commercial building. The school board is looking into it. If they do, they are looking for someone who is licensed in the state of MI to stamp Ashley's drawings.

Fr. Jim asked what entrance the school board was looking at and Drew told him the one from Oak Street right next to the playground.

Drew also said that 2 grant writers came in to be interviewed to discuss possible options in the school and the parish as well. He felt the big takeaway was if there are any grants that they would want to be pursued they should be in the \$30,000 and up range. The school board will look for grants or fundraise money for materials for the classrooms.

Due to the incident in Texas where students were killed in a school Drew said the school board is looking at protecting the children as much as possible. Sherry pointed out that if they wanted to keep glass in the entrance it would have to be some kind of bulletproof glass. Tim said if someone wanted to hurt people they would find a way. Drew pointed out that Gary Valentine said the goal is to delay as long as possible. That's where there will be lifesaving opportunities. The goal is to minimize the risk.

One of the other 2 things that the school board is looking at is the lighting in the playground. Jeff Marshall brought to the school board's attention that depending on the season it is pretty dark in the morning when students are dropped off before school. They were suggesting putting a light in the back part of the parking lot or off the light in the parking lot. Sherry and Stewart thought we had put a light there. We wondered if the light was burned out or not working.

The other thing the school board is looking at is the signage on the campus. Making it so that all the signs are the same.

IV. Fr. Jim's comments. "There is some great work being done here. Keep it up."

V. Comments from Lisa.

She said we have a lot going on here. Tim said there was a lot more going on the last couple years which involved longer meetings and a lot of work by all the committee members. Everyone contributed.

VI. Comments from committee members.

Marilyn asked about when we would do the walkthrough of the campus. Tim thought we should wait until the bell project is done. Marilyn suggested September. Tim also talked about deciding how often we need to meet once the bell tower project is done.

VII. Date of next meeting Wednesday, July 6th from 6 to 7:30pm.  
Chris will be on vacation but will be available to message the guy about the barn.

VIII. Closing prayer and adjournment.

Fr. Jim said the closing prayer.

Stewart made a motion to adjourn the meeting at 7:25. Chris seconded it. The motion passed.

Meeting was adjourned.

Respectfully submitted,  
Marilyn Rewa