

MINUTES
ST. CHARLES BORROMEO PARISH
BUILDING AND GROUNDS COMMITTEE MEETING
May 5, 2022

- I. Tim called the meeting to order at 12:33.

Present: Fr. Jim, Tim Reno, Roberta Peacock, Stewart Smith, Sherry Wyse, Tim Human and Marilyn Rewa.

Absent: Chris Lefor and Andrew Havens

:

Roberta Peacock read a prayer.

- I. Consent Agenda:

- A. Approval of the meeting minutes.

Roberta made a motion to accept the minutes as written from the April 7 meeting.

Stewart seconded the motion . Motion: passed.

- B. Capital Campaign Funds Report by Sherry Wyse.

Sherry reported that an additional \$1,300 has been received and that we have \$28,287 in Non-Committed funds. Sherry commented that people who did not give during Covid are catching up on their pledges.

- III. Old business

- A. Bell tower/Brick Wall

- 1. Stewart-Update from Diamond Concrete Sawing

Stewart met with Zack Nisser from Diamond Concrete Sawing to see the site and give an updated quote including the removal of the bell tower.

One quote is for \$5,924. This quote assumes the brick will be removed prior to Diamond Concrete starting the project. The quote is attached.

Their quote with them removing the brick is: \$12,473.

These quotes are good for 90 days.

Stewart also checked out the cost of renting a jackhammer to remove the brick. Figuring the job would take 20 hours and we would have to replace the saw bit, Home Depot would charge \$755.

Stewart checked out buying a jackhammer at Harbor Freight. The cost is \$339 for a demo hammer and from \$399 for a good jackhammer to \$599 for their best one. The sales person at Harbor Freight said the demo hammer is designed to take the brick off walls and it can be used to remove the mortar. The demo hammer would be easier to use and we may be able to use it for other projects.

Stewart update from Pitcher Perfect Excavating

Stewart said Mark Pitcher gave him a price last fall of \$1,200 to \$1,300 to haul away the brick. Stewart plans on having Mark come to the site and come up with a bid on the removal of the cement slabs from the wall and the bell tower as well as the brick.

2. Sherry - update on moving the dumpster.

Sherry has received a document of the requirements from the trash company on building an enclosure for the dumpster and a diagram with proposed dimensions for the dumpster enclosure. It is attached.

Sherry talked to a city official who will contact the garbage truck driver who will be emptying the dumpster and she will show him where we plan to move the dumpster enclosure. He will let us know if that will work for him. The trash company's main concern is if the dumpster is accessible to him.

3. Roberta - new dumpster enclosure.

Roberta doesn't have a cost because when she called to get a quote from Lowes the person she talked to said you have to go to a fencing company and there are no kits to buy. The fencing company would design the structure but we would need all our dimensions and what hardware we want and a spec sheet for them to come up with a bid. She said it will cost thousands of dollars for the enclosure. She does have calls out to Grand Rapids Fencing and Cedar Springs Fencing. Sherry pointed out that we would need a door for people to get into to dump the trash.

It was decided the door would be on the west side of the enclosure.

Roberta pointed out that at the last Parish Finance Council meeting some members questioned why we are putting money into a new shed when we have a garage. Tim said that at that meeting the Finance Council agreed to send a letter to Tessa to ask her what the space in the garage is going to be used for and how often it is going to be used, and if there is another space she could use so we wouldn't have to spend \$5,000 for a shed. It would help finance council members and staff members to be able to explain what is going with the garage.

Father Jim said the plan is to have a dedication of the Faith Formation Center in May. So there will be pictures and descriptions that can be put on social media.

Roberta will continue to work on getting quotes for the cost of a dumpster enclosure.

4. Chris - shed pricing. Chris was absent so no report was given.

B. Folding chairs and tables

1. Tim reported that neither St. Joe's or St. Mary's want any of the metal folding chairs or wood tables. Tim pointed out that the Senior Center would like a few of the chairs.

2. Roberta reported that the school has no need for more tables.

3. Jennifer told Marilyn they would like to have the old folding chairs removed before June 5th (reception for Fr. Weber that day).

Tim will contact the Habitat Restore to have them pick up all the metal chairs and the wood tables that are left before the end of May.

4. Tim H did clean the residue from the stickers on the front of the new chairs.

5. Tim H reported that he has some of the plastic tables left to fix but he will only take him a week to get them done.

Tim H will power wash the tables before Fr. Weber's reception.

6. Sherry- stickers for the folding chairs and tables.

Sherry reported that she found some on the internet that are really sticky. It was decided that we would need more than just 200 for the chairs. 200 would cost \$79.90 and 500 would cost \$175. It was decided that we would purchase 500 stickers. It wasn't decided which company they would be purchased from. It was suggested that Arrowswift in Greenville be contacted for a quote.

C. Marilyn - Skylight

Marilyn talked to Dave from Architectural Glass and Metal(616-878-1588). The company was recommended by John VanHouten (Progressive Engineering). This is the company that the Liturgy and Worship Committee are working with on potential changes in the Altar Area. He will be here May 11 or 12 to look at the skylight and steeple. He did ask what is our intent. She said to stop the leak. The company could go as far as removing and replacing the steeple for more money than we have to spend. He will give us recommendations of what they could do so it won't leak anymore. He will call her before he comes. Marilyn will try to be there but she told him when Tim H is here and when the office is open.

She will contact Dave and give him Tim H.'s number.

Roberta talked about if we just cover the skylight there may be no natural light coming in. Tim R. thought maybe we could put a clear acrylic cover that would go over the top of the skylight and do the same thing that sheet metal would do. However, whatever we do we would like it to be a permanent solution. Fr. Jim pointed out that part of the function of a sanctuary is to raise your attention towards heaven.

It was also discussed that we need to let the parish and the committees know what and why we are making the decisions that we are. It was suggested that we put the information in the Narthex so parishioners know what we are doing and why.

D. Sherry - Keiff's Roofing fixing of the leak in the Activities Building in the kitchen by the dishwasher.

Someone from Keiff's came when it was leaking. He found the problem and fixed it. It has rained since then and there hasn't been any leaking.

Sherry did not ask them about the shingle replaced on the church roof.

Sherry will call them about it. The shingle is missing on the east side of the steeple. Sherry can confirm with Dave Mendrea exactly where the shingle is missing.

E. Fr. Jim - speaker on the sanctuary floor.

Tim pointed out that with the speaker removed from the sanctuary floor depending on the person speaking at the ambo, servers can or cannot hear them well. People in the front are also having trouble. Roberta said people were talking to her about not being able to hear also. Tim said the people in the back are hearing well.

Fr. Jim said he has talked to Karin about it. She said there are other problems with the system. Roberta pointed out that Gary Ferguson who we hired to install the sound system said the only way to get the sound we needed for the servers and the people in the front was to put the speaker by the presider's chair. After much discussion, Father said we have to have sound. The people involved will get together and work on getting the sound to work on a long term plan.

Fr. Jim will talk with Karin to put the speaker back as a temporary fix.

F. What to do about the stairs from the lower level of the church to the Gathering Space.

Tim talked about using ceramic floor tiles that come with a mat similar to the tiles in the renovated bathrooms in the lower level of the school. Roberta suggested vinyl planking. It was pointed out that carpeting wouldn't work. We did want something easy to clean and slip resistant. Tim thought we could do the project in house. We do have replacement tiles available to fix any broken tiles.

Tim will measure the area to see how many square feet we will need.

III. New Business

A. Andrew Havens-news from the St. Charles School Board

Andrew reported to Marilyn that the school board is looking at getting more professional renderings of the awning ideas for the school. Down the road they would still like to pursue replacing the chain link fence around the playground with something black to match the fence near the gym.

Tim R. asked Roberta if Jim had done anything more with the rendering of the site of the bell tower and the steps. Roberta will take it to Arrowswift to enlarge it so it can put on an easel for the parishioners to see. Tim asked Roberta to have Jim draw in the bell on an upside down U with the bell suspended underneath it. It was agreed that we would like to keep the bell outside as long as the bell still worked. We wouldn't put it inside because there isn't room in the narthex. The bell would be to the right near the retaining wall.

Roberta will take it to Arrowswift to enlarge it so it can put on an easel for the parishioners to see.

B. New members on the committee

Meeting time. It was decided that the meeting would be Wednesday, June 1 from 6 to 7:30.

IV. Fr. Jim's comments-no comments.

V. Comments from committee members.

Sherry brought up that Tim H has noticed some of the sidewalks need to be repaired. Tim H was going to fix them. He pointed out that one by the school would need more work to be fixed. Some people to talk about it are Greg Terry from Belding who has a cement saw and helped here when fixing the sidewalks as part of the Capital Campaign a couple of years ago and Terry Woods who hired someone to fix some concrete at St. Mary's.

Tim H will call Greg Terry and/or Terry Woods for advice and help on fixing the sidewalk by the school. He will fix the other sidewalks.

Roberta inquired about what was accomplished after last year's inspections. Sherry said Pat M did a lot of the things from the last inspection. Father agreed that we need to get feedback on what was fixed and not fixed. It was suggested that we do an inspection in July.

Roberta suggested even if we only got one classroom thoroughly cleaned with volunteer help done in the summer that would be a start. Tim pointed out that the window project would be done this summer.

Tim H will strip and wax west side classrooms once school is out but will wait to do the north side classrooms until the window project is completed.

Tim R suggested to Tim H that he look just below the windows on the west side of the school there is a gap between the cement and the mortar. Tim R had the same problem at St. Joe's and he filled it with gray caulk to prevent the water from getting down behind the brick and freezing and causing problems. Tim R also pointed out there are some cracks in the parking lots that should be filled.

Stewart asked about when the railing by the heating plant will be fixed. Tom Couturier said he will fix them this spring.

Marilyn will call Tom C. about it.

Marilyn asked about getting new members on the committee. It was agreed that Roberta and Marilyn would work on a bulletin announcement asking for new members for the Finance Council and the Building and Grounds Committee. Roberta will check with the Finance Council chair, Tom Russell to see if that is ok with him.

Roberta and Marilyn will put an announcement in the bulletin asking for new committee members.

VI. Closing prayer and adjournment.

Fr. Jim said the closing prayer.

Roberta made a motion to adjourn the meeting at 1:59. Stewart seconded it. The motion passed.

Meeting was adjourned.

Respectfully submitted,
Marilyn Rewa