

St. Charles Borromeo Parish
Finance Council Minutes
June 29, 2022, at 12:30pm – Conference Room 2

A. Call to order, roll call, opening prayer

- Meeting called to order at 12:38pm
- Opening prayer by S. Smith
- Present: Fr. Wyse, T. Russell, T. Cripps, J. Latva, S. Smith R. Peacock
- Absent: L. Kassuba, T. Reno

B. Approval of meeting agenda

- Motion by T. Cripps, second by S. Smith to approve agenda with the meeting date changed from June 28th to June 29th, approved

C. Approval of May 24, 2022, meeting minutes

- Motion by T. Cripps, second by S. Smith, approved

D. Membership: Tim Reno's 2nd term ends June 30th. A thank you card was signed and sent to his home.

- Tom Russell has not been contacted by anyone interested in volunteering. We will have six members on 7-1-2022.

E. Old Business

- Parish Organizational Chart:** S. Wyse and R. Peacock will work on after FY22/23 budget submitted.
- Restricted and Enrichment Funds:** M. Karpus is working on a spreadsheet.

F. Financial Update (S. Wyse on vacation)

- FY22/23 budget
 - Discussion: We need to let parishioners know what the significant differences are in our current budget compared to FY21/22-year end; both revenue and expenses. 15% increase in offertory, salaries increased.
 - FY21/22 year-end report will be presented after Masses by T. Russell.
 - FY22/23 summary will be presented after Masses by T. Cripps.
 - Information presented after Masses will be in bulletin, on website and posted on social media.
 - Should we have a question and answer period available immediately following Mass? Would be nice to have refreshments.
 - T. Cripps, T. Russell and S. Wyse will work on information to be presented.
- Stewardship campaign will begin in September. See Father's Comments.
- CSA: As of 6-19-22 bulletin, \$51,516 pledged, remaining \$7,067, is 87.9% complete with 38% of registered households pledging. (R. Peacock)

G. Fundraising (Father Wyse, Roberta, Sherry, Tom)

- Finance Council/St. Charles School Board Funding Task Force** (S. Stewart, R. Peacock, S. Wyse, M. Karpus, L. Kassuba, K. Johnson)
- The work of the Task Force is done. They have identified that long term planning needs to continue.
- New groups should be created to work on the various funding streams identified.
- Stewardship Committee is active with R. Peacock and K. Johnson representing St. Charles.
- M. Karpus has met with grant writer, Deb Wagner.

H. Human Resources (Father Wyse)

- Grant writer: M. Karpus has met with Deb Wagner.
- We have a 7/8th grade teacher vacancy; there are many vacancies in the Diocese to fill.

-Father has spoken with the Dominican Sisters of Mary Mother of the Eucharist. He was advised that the process starts with the bishop writing a letter to the mother general. They have received multiple requests and need to remain in community. Perhaps other schools around us need teachers and they could all reside at the rectory at St. Josephs.

I. Building and Grounds Committee

-S. Smith: The bell tower and brick wall project bid process is in progress.

-R. Peacock: The Grand Rapids Fence Company bid for the dumpster enclosure came in at \$4,400

- T. Reno spoke with Waste Management staff and met with them here on site. They can readily get to the dumpster at the South end of the Lafayette parking lot. The drawings pulled off the website and shared with us at a previous meeting do not apply to us; are for commercial customers. We do not have to have a concrete slab poured.

-Windows on the Benton side of the school are being replaced by parishioner volunteers.

T. Reno is lead on the project.

J. Finance Council Transparency Sub-committee (L. Kassuba, R. Peacock, S. Smith, T. Russell, S. Wyse)

-Parish Hall Meeting: Moving Forward (May 25, 2022) discussion. Summaries of verbal and written comments were sent out to council members.

- Overall was a positive thing to do.
- In the future if we survey parishioners, it should be for a specific issue with feedback given as soon as possible.
- We should provide an opportunity for questions and answers on a regular basis, at least once a year.

-R. Peacock: The subcommittee was tasked with developing a process for the remaining focus groups to use to connect with parishioners. Asked Fr. Wyse if this is still what he wanted done. He responded that different groups have different needs as far as communication; this group is done.

Strategic Planning

K. Father's Comments

-Stewardship Appeal planned for Fall 2022

- Rosemary Klackle leads the Stewardship Committee. R. Peacock and K. Johnson represent St. Charles, M. Gasper represents St. Mary, B. Thompson represents St. Joseph for the Fall stewardship Appeal. Anyone else that would like to volunteer is welcome to do so. It will begin in September

L. Council Member Comments

-J. Latva shared that he appreciated the work/effort that went into the Parish Hall meeting. Expressed concern over families we have lost. Feels an emphasis needs to be placed on what makes the Catholic Church different than all the other Christian churches: the sacraments and the Eucharist. We truly believe the Apostles Creed. Should look at the things we can do within the Church to emphasize tradition and values.

M. Parishioner Comments

-None

N. Next Meeting

-July 26, 2022, at 12:30pm, Conference Room 2; FY2021/22 year-end report

-August 23, 2022, at 12:30pm, Conference Room 2

-September 27, 2022, at 12:30pm, Conference Room 2

Closing Prayer and Adjournment

-Closing prayer by Fr. Wyse

-Adjourned at 2:02pm

Respectfully submitted by R. Peacock on 07-22-2022
St. Charles Finance Council Secretary