

# St. Charles Borromeo Parish Finance Council Meeting Minutes

January 25, 2022, at 12:30pm – Conference Room 2

## A. Call to order, roll call, opening prayer

- Meeting called to order at 12:35pm
- Present: Fr. Wyse (facetime call), Tom Russell, Roberta Peacock, Mark Harrington, Tom Cripps, Larry Kassuba, Tim Reno, Stewart Smith, John Latva, Sherry Wyse
- Opening Prayer: S. Smith

## B. Approval of meeting agenda: Motion by R. Peacock to approve agenda with the following edit: change October 25, 2021 under “Approval of meeting minutes” to November 9, 2021, second L. Kassuba; approved

## C. Approval of meeting minutes

- **April 27, 2021:** Motion R. Peacock, second M Harrington; approved
- **May 25, 2021:** Motion T. Reno, second J. Latva; approved
- **August 17, 2021:** Motion J. Latva, second T. Reno; approved
- **November 9, 2021:** Motion T. Reno, second S. Stewart; approved

## D. Financial Update (Sherry)

- FY21/22 2nd Quarter Summary
- CSA: two donors removed pledges, we will need to pay diocese \$64; the 2022 CSA campaign will begin during Lent, will get us start date
- Renew-Restore-Rejoice: nothing new
- Our Shepherds Our Future: nothing new
- #GivingTuesday: do not know exact numbers; R. Peacock to get totals and report
- Sponsor A Chair Project: \$1365 donated to date
- R. Peacock asked if the CARE SBA grant/loan revenue was placed in 110.01 Operations; S. Wyse: yes. Discussion followed: has any of the money been used to date, what can it be used for, what should it be used for, can it be used to compensate the schoolteachers for hazard pay/increase in salaries since Spring of 2020 when COVID significantly changed the way classes were held with teachers working significantly more hours to prepare for and conduct virtual learning. Teachers continue to offer hybrid classes.

## E. Fundraising (Father Wyse, Roberta, Sherry, Tom)

- Joint Finance Council/St. Charles School Board Meetings (12-2-21 & 1-12-22)
- Summary sheet provided by the School Board at the joint 1-12-2022 meeting provided by R. Peacock to members not able to attend.
- Discussion regarding the three items at the bottom of the table:
  - **Removing \$25,000 Line item:** Review of agreement by all parties attending the joint 12-2-21 meeting regarding removal of 402.00SCELE Fundraising-operating line from the school's budget. Motion made by J. Latva to remove the \$25,000 402.00SCELE Fundraising-operating line from the school's budget, second by M. Harrington, approved.
  - **Kindergarten Salary Supplement from Belding Area Schools:** L. Kassuba shared that St. Charles needs to have at least twelve students to qualify for this.
  - **Working towards a just wage for schoolteachers/staff (5% increase in pay):** Members acknowledged that schoolteachers are not currently making a salary that they can live on when being compensated at less than 50% of their public-school peers. Teachers/staff should be compensated for the significant increase in work hours

attributed to how COVID changed classroom education. Cost of living going up close to 7%.

Motion made by J. Latva to implement a 5% pay raise for schoolteachers/staff in FY 2022/23.

- Discussion regarding how to fund above motions, action needs to take place. Decision to establish a Finance Council-School Board Funding Task Force made; R. Peacock, S. Stewart and M. Harrington volunteered. L. Kassuba suggested that he, K. Johnson, and M. Karpus represent the school. R. Peacock to call first meeting.

**F. Human Resources (Father Wyse)**

-Maintenance/Custodian Position: Second interviews conducted; references are being checked.

**G. Building and Grounds Committee (Tim Reno)**

-The bell tower and brick wall are expensive to repair, looking at options to remove them and install a decorative fence.

-Are looking at removing the storage shed and dumpster, not sure what to do with equipment in the shed since the garage of the white house is not available.

-School windows along Benton Street to be replaced this Spring, a benefactor will fund project.

**H. Finance Council Transparency Sub-committee (Larry, Roberta, Sherry, Stewart, and Tom)**

-Meeting of entire group has not taken place, L. Kassuba and S. Stewart will review the Parish Response Survey Executive Summary and let the group know when they are ready to meet.

**I. Council Member Comments**

-R. Peacock: The 2022 meeting schedule needs to be determined now; it is challenging for members to adjust their schedules spontaneously; members agreed.

-R. Peacock: The Finance Council charter indicates a strategic plan is needed; would like to move forward on this.

-L. Kassuba: Read a statement regarding communications Fr. Wyse received from the Building and Grounds Committee, the Finance Council and two parishioners regarding the white house used as an educational setting for children registered for Religious Education. Father shared that he reviewed this information along with other information, authorities were contacted, and more information would come soon.

-M. Harrington suggested that we have a place on the agenda for unfinished business

**J. Parishioner Comments**

**K. Next Meeting**

-February 22, 2022, at 12:30pm, Conference Room 2

-March 22, 2022, at 12:30pm, Conference Room 2

-April 26, 2022, at 12:30pm, Conference Room 2, quarterly budget review

**Closing Prayer and Adjournment**

-Closing prayer by Fr. Wyse

-Meeting adjourned at 2:30pm

Respectfully submitted by R. Peacock, Finance Council Secretary from 12:30pm-2:08pm

Respectfully submitted by T. Russell, Finance Council Chair from 2:09pm-2:30pm