

**School Board Meeting Minutes**

Monday, March 11, 2024 ~ 6:45 pm

**Call to Order - 6:45 pm**

**Opening Prayer -** Margaret

**Roll Call:** Present: (Katey Johnson, Larry Kassuba, Andrew Havens, Al Havens, Jeff Marshall, Mark Warner, Olga

Albert, Susie Weick, Stewart Smith)

Absent: Daniel Rivera

Guest: Amy Norton

**Review of Mission and Vision:** (Katey)

**Review of March 11th agenda** (motion to approve): School Board (Motion: Jeff, Al, all in favor)

**Review of February 12th minutes** (motion to accept): School Board (Motion: Al, Jeff, al in favor)

**Open Floor (**Parents, Parishioners, Student Guests) - None

**Principal Update** - Margaret

* Al: How does the money from the Giolio Foundation get allocated to tuition?

Margaret: She asks for a 1040 Form from families to determine need. $3,000 comes from Giglios and $1,500 comes from the Drent Foundation

* 3 applicants for 7th/8th position: one has not replied, one is from Philippines with a masters

Andrew: Search Committee is composed of Karin Kwiet (leader), Andrew Havens, Kevin Norton, Erin Kemp, Tammy DeWitt, Angela Wandell, Craig Cushman, (Possibly Sarah Castro)

Larry: Shouldn’t we use a company like “Indeed” to have a professional find a candidate for our open principal and 7th/8th grade positions?

Jeff: Hiring a company is expensive and the top candidates often drop out.

Mark: Head hunters often make 30% of the salary of the position they help find.

Larry: Sherry gave notice that she was retiring and no one was found to replace her. We don’t want to have this same thing happen with the principal position.

Al: Andrew, was there a suggestion made about using a headhunting company at the Search Committee meeting?

Andrew: The suggestion of hiring a headhunter got shot down quickly due to the lack of funds. Members of the Search Committee are supposed to reach out to their contacts to find a candidate.

Margaret: If no one is hired for the principal position, Dave Faber would take over and/or appoint someone.

Katey: Katey reached out to Mary Beth and is waiting to hear back

**7:00 p.m. - Old Business -** updates of subcommittee work since last board meeting

1. **Mission Effectiveness -** Margaret (none)
2. **Committee on Directors -** Jeff, Larry, Al
   1. Jeff will update terms of members in a spreadsheet
3. **Planning and Policy** - Daniel, Margaret, Amy Norton
   1. Margaret distributed a draft of policies and procedures and asked board members to look through it to give feedback before our April meeting. She will have a final version for April’s board meeting.
4. **Building and Grounds -** Andrew, Daniel
   1. Interior Signs - Jeff will have proofs to share for our next meeting.
   2. Awning Project - Waiting to hear if we received GACF grant of $76,000.
   3. Upstairs bathrooms - Waiting to hear if we received GACF grant of $75,000.
   4. Hallway Ceiling - Are there “maintenance” funds available for replacing tiles and painting? Katey will reach out to Peter Rewa.
5. **Finance -** Larry, Olga, Roberta
   1. Larry: Nothing to report due to issues with accounting from our contracted company.
   2. Larry: We still need to estimate preschool numbers to complete the budget. Margaret will get those numbers to Larry.
6. **Development -** Katey, Susie, Roberta, Stewart
   1. Serve-A-Thon funds raised so far, $65,024.95. Donations are still coming in.
   2. Determine school improvement priorities. The list below was determined by the Development Subcommittee, put in the bulletin and posted on our website.
      1. Renovation of **boys and girls bathrooms** - **($125,000)**
      2. Add **interior security cameras** - improve security of building (Quote? Margaret?)
      3. Add **playground lighting** - improve safety before school
      4. Replace **fencing around playground** - to match fence near church (Quote? Margaret?)
      5. Add **Oak St. parking lot fence** - improve safety during recess (Quote? Margaret?)
      6. Add **gate to upper lot** - improve safety during recess (Quote? Margaret?)
      7. Refurbish **main entrance sign** - burgundy, white and gray **($3,045)**
      8. New **Activities Building sign** - burgundy, white and gray **($3,364)**
      9. Add matching **“Upper Church Lot, Student Dropoff/Pick up” sign ($1,747)**
      10. Vinyl entrance signs - provides welcome and direction: Main entrance “Welcome” **($224),** Benton St. East entrance “Welcome” **($409),** Benton St. West entrance wayfinding **($166)**

Katey: How should we go about prioritizing? Table prioritizing discussion due to lack of time.

1. **Marketing and Communications** - Katey, Mark, Olga, Stewart
   1. Showcase and open house March 21st 5:30 pm to 7 pm.
      1. Olga would like to facilitate “Service” area.
      2. Katey will send out a list of jobs for school board members.
   2. Enrollment geofencing/redirecting campaign
      1. Katey will reach out to Sarah Toepfer to see if she will meet directly with Amber Rood.

**7:15 p.m - New business**

1. Grant Writer Update: Applied for two grants through GACF: Upstairs Bathrooms and Awning Project and Helped to facilitate walkthrough Thursday, March 7th with GACF reps
2. Subcommittee Work - meet prior to next school board meeting, if necessary

**Closing Prayer:** School Board

**8:04 pm: Meeting Adjourned** (motion required) (Al, Stewart, all in favor)

**Next Board Meeting: Monday, April 8th at 6:45 pm**