

Monday, June 5th at 6:45 pm

Call to order: 6:46 pm

Prayer: Hail Mary

Roll Call:

Board Members:

Present: Katey Johnson, Larry Kassuba, Andrew Havens, Mark Warner, Stewart Smith, Olga Albert, Susie Weick

Absent: Daniel Rivera, Al Havens, Jeff Marshall

Subcommittee Members: (None)

Other: Margaret Karpus

Approve June Agenda: Larry, Mark (all in favor)

Accepting May Minutes: Mark, Stewart (all in favor)

Open Floor: two grandparents and one parent joined us and offered that they wanted to get involved more with the school

Principal Update

1. Margaret stated that she met with Sherry and worked through items on the budget to correctly include grant money
2. Discussion
 - a. Larry - Drew attention to the fact that we have 8 students currently in 7th/8th grade
 - b. Larry - Stated there was a \$140,000 deficit in the current 2023-2004 budget
 - c. Margaret - When Sherry and Margaret met, the deficit was reduced to \$38,000
 - d. Katey - Dr. Al Havens suggested by phone to Katey to aggressively recruit students from area Christian/private schools that end at 5th-7th grade.
 - e. Larry - Get the 5th-7th grade parents together to discuss the benefits of staying at St. Charles School
3. Olga - Brought up promoting that St. Charles visited MCC and did dissections in the bulletin

Old Business - updates of subcommittee work since last board meeting

1. Mission Effectiveness - Margaret, Deacon Dan
2. Committee on Directors - Jeff, Larry, Al
3. Planning and Policy - Daniel, Margaret, Amy Norton
4. Building and Grounds - Andrew, Daniel
 - a. Andrew - Basketball hoops and sensory walk were ordered
 - b. Margaret - Asked Andrew to bring the idea of a shed to be located on the slab next to the white house.
 - c. Larry - What is the status of the parking lot sealing? Andrew - "Soon"
 - d. Andrew - Exterior sign update that the Parish Building and Grounds Committee is in favor of purchasing exterior signs. Andrew will research exterior signs quote from a second company.
 - e. Margaret would like a private property sign near the school playground
 - f. Katey will contact Jeff regarding second interior signs quote.
5. Finance - Larry, Olga, Roberta
 - a. Larry brought up lower registration and lower preschool budgeted tuition numbers and Margaret offered to check with Sherry.
 - b. Larry asked if all of the Child Stabilization Act Grant money will be spent by July 1

- c. Margaret said they are looking to buy a shed for tricycles and Katey suggested to pay for after school enrichment with Child Stabilization money.
 - d. Larry questioned amounts in the budget for insurance and after school care salary.
 - e. Margaret will check on these amounts with Sherry. The school did hire one more after school care worker, which is increasing those costs compared to what was projected.
6. Development - Katey, Al, Susie
- a. Related grant and Serve-A-Thon funds usage in Weekly Warrior
 - i. 35% Marketing - \$11,985.33 (billboard campaign, social media campaign, enrollment video, preschool, kindergarten and P-8 outreach campaign)
 - ii. 20% Tuition Assistance - \$6,848.76
 - iii. 15% Security - \$5,136.57 (supplemented with security grant(s), lighting for playground, camera, two-way radios)
 - iv. 15% Grant Writing - \$5,136.57 (should allow us to apply for about 10 grants)
 - v. 10% Enrichment - \$3,424.38 (supplemented with EANS II grant money, Art Club, Science Club, Drama Club, Sports Clinics, Interact, Student Council, Little Flowers, Blue Knights)
 - vi. 10% Teacher Assistance - \$3,424.38 (supplemented with EANS II grant money, professional development, classroom curriculum supplements and supplies)
 - b. Students will be surveyed as to their enrichment opportunities next year
 - c. Parent comment: Have support for students who are destructive within in the classroom like a mentor or a paraprofessional
 - d. Olga: Has had success with “foster grandparent” program to assist and guide students in past educational experiences.
 - e. Parent comment: Focus on preschool through 1st grade students
 - f. Andrew and Larry recommended changing the wording to include “up to a certain amount of money will be allocated to” for Serve-A-Thon
 - g. Female Grandparent Comment: have items and their amount stated prior to Serve-A-Thon next year to drive increased donations
 - h. Andrew - Market future field trips by age in the spring
7. Marketing and Communication - Katey, Mark, Olga
- a. Katey and Sarah met to make a Spring/Summer plan
 - b. A small team of parents is helping to reach out to area daycare centers, preschool and churches.

New business:

- 1. Development (Katey, Al, Susie, Roberta)
 - a. “Half Off Tuition Referral Scholarship” - When current school families recruit a family to attend St. Charles School, both parties receive half off of their tuition for that school year while both families are attending St. Charles School.(vote)
 - i. Motion: Andrew, Sussie (all in favor)
 - b. Larry - come up with a middle school financial incentive to stay
 - c. Parent suggestion: Better communication between teachers and parents regarding individual accomplishments and struggles.
 - d. Grandparent suggestion - What can we offer socially for students to stay in the middle school ages
 - e. Mark - controlled social offerings
 - f. Katey - etiquette classes, 7th/8th grade dance, offer to local Catholic churches and schools

Closing prayer: Glory Be

Meeting adjourned at 8:33 pm