

April 17, 2023
6:45- 7:45 pm

Call to order 6:46 pm

Opening Prayer: (Margaret)

Attendance:

- Present: Katey, Olga, Mark, Margaret, Andrew
- Absent: Daniel, Larry, Susie, Al, Stewart
- Guests: Charissa Thornton, Laura Amidon

Mark suggested accepting and approving agendas and minutes by email and Roberta suggested adding email accepting and approving to our charter if needed

Approve April 17 Agenda

Couldn't because we only had 5 members out of 10. Postponed until May 8th meeting.

Accept March 13 Minutes

Couldn't because we only had 5 members out of 10. Postponed until May 8th meeting.

Open Floor

- Laura - Requested that some of the Serve-A-Thon funds (\$750) be used to fund Interact
- Charissa asked about security updates
- Charissa asked about filling the open teaching positions
 - Margaret said she has interviewed one candidate for the 3rd grade teaching position

Principal Update

- 3 quotes from security companies for film to cover glass around building
 - \$11,449 is coming from state grants and will likely cover the quotes given
- Security cameras are a possibility for the stairwells down to the gym
- Key cards are possible to lock/unlock doors

Old business - updates of subcommittee work since last board meeting

- Mission Effectiveness** - Margaret, Deacon Dan - Nothing to report
- Committee on Directors** - Jeff, Larry, Al - Nothing to report
- Planning and Policy** - Daniel, Margaret - Nothing to report
- Building and Grounds** - Andrew, Daniel -
 - Meeting with Nugent Builders regarding upper lot entrance Wednesday at 12 pm.
- Finance** - Larry, Olga
 - Budget
 - Margaret will ask Sherry to move Serve-A-Thon line item out of the operating budget
 - Margaret will check on the \$8,000 after school care discrepancy

F. Development - Katey, Al, Susie

- a. Al, Larry, Stewart and Mark have made calls to local business and have raised \$4,000+ (more is still coming in)
 - i. Mark is happy to help call next year
 - ii. Charissa suggested being able to share what the funds were used for from the previous year
 - iii. Laura suggested having a wish list with amounts of the items since some donors may make larger donations
 - iv. Laura suggested clubs for older students - rocket club from the past, guitar lessons, cooking club
- b. Serve-A-Thon: Exceeded our \$20,000 goal!
- c. Charissa - Have students fill the enrichment survey out in class so parents don't have to fill it out.
- d. Katey will reach out to Amy Weaver regarding after school clubs

G. Marketing and Communication - Katey, Mark, Olga

- a. Flyers were mailed home for Kindergarten Visit Day and Preschool Outreach to parishioners with kindergarten and preschool-aged children
- b. Flyers were dropped off to area preschools for Kindergarten Visit Day
- c. Kindergarten Visit Day and Preschool outreach will go on Facebook
- d. Preschool and Kindergarten articles will go in The Daily News
 - i. Laura was curious if article we place in Daily News will be part of the digital version of the Daily News
- e. Preschool Flyers will be dropped off to area daycare providers
 - i. Assistance is needed locating these and distributing materials.
- f. Charissa suggested having kids wear uniforms and pass out something to kids to recommend families joining St. Charles School prior to the semester transitions

1. New business: (meet in subcommittees)

- a. Determine areas of improvement (See [Strategic Plan Strategies, Tactics and Action Steps Document](#))
 - i. Do we need more members for this subcommittee?
 - ii. What needs to be addressed in the next month, 3 months, 6 months, year?
- b. Action Steps (record in [Strategic Plan Strategies, Tactics and Action Steps Document](#))
- c. Responsibilities of each member by a set date (record in [Strategic Plan Strategies, Tactics and Action Steps Document](#))

A. Building and Grounds - Andrew, Daniel

- a. Basketball hoops - Bring proposal to Parish Building and Grounds
 - i. indoor and outdoor adjustable hoops
 - ii. Who can install these?
- b. Exterior signs - Is there another company we can compare ValleyCity Signs quote with?
- c. Interior signs - Jeff - Comparison pricing?
- d. Outdoor Sensory Walk - [Options](#)
 - i. What fund will be used? What is our budget?
 - ii. Which stencils/paint?
 - iii. Who can paint the sensory walks?

E. Finance (Larry, Olga, Roberta) and Development (Katey, Al, Susie, Roberta)

- a. Has the Serve-A-Thon line been moved out of the operating budget?
 - i. Margaret will check with Sherry
- b. How do we include parent input to prioritize how Serve-A-Thon 2022 and 2023 will be used?
 - i. Basketball Hoops, Security Improvements (specifically), Before/After School Enrichment,
 - ii. Charissa suggested surveying school families' interests from our top 10 or 15 "Prioritized List of Enhancements"

G. Marketing and Communication - Katey, Mark, Olga, Stewart

- a. Kindergarten Visit Day and Preschool outreach will go on Facebook-Katey
- b. Recruit parents as ambassadors of our school
 - i. Get Luzia and Sarah to come to Variety Show
- c. Preschool Flyers will be dropped off to area daycare providers
 - i. Assistance is needed locating these and distributing materials.
- d. Determine Vacation Bible Schools and distribute information
- e. After Mass announcements
- f. Attract more children with children after Mass
 - 1. Students with signs and explain each poster (Science experiment, etc)
 - 2. Hand out bulletins
 - 3. Weekly Warrior and Bulletin Ad for families to get involved in some ministry
 - 4. Students could be at the HUB to chat with parishioners
 - 5. Play instruments in the Narthex
 - 6. Ask those doing a ministry to bring their child or grandchild with them

Closing Prayer: (Katey - Glory Be)

Adjourn: Motion: Andrew, Olga (all in favor)

Meeting adjourned at 8:34 pm