

January 23, 2023

6:00 pm

Diocesan Video Retreat and Subcommittee Chair/Member Designation

Call to order 6:00 pm

Attendance:

- Present: Katey, Larry, Daniel, Al, Olga, Susie, Mark, Stewart, Margaret, Andrew
- Absent: Jeff

Approve January 23 Agenda:

Motion: Mark

2nd: Stewart (all were in favor)

Accept January 9 Minutes:

Motion: Mark

2nd: Stewart (all were in favor)

Missing Effectiveness Video

- Chaired by a board member
- Parents of various ages with students of different ages, teachers, staff, guidance counselors
- Responsibilities - review and provide input on foundational documents
 - Philosophy - What the school is called to be (state that the school integrates Catholic faith with learning)
 - Mission - What the school is called to do and who it will serve (positioning and differentiating statement)
 - Vision - ideal that could be achieved several years into the future, if money was not an object (particular, clear)
 - Profile of the graduate at graduation - (Example: St. Patrick in Norfolk Virginia, Sts. Peter and Paul in Naperville Illinois)
 - Put characteristics on light posts around the school

Planning and Policy Committee

- Planning
 - Chaired by a board member
 - Parents teachers, alums, other educators, community members (larger community), feeder school teachers/administrators
 - Leads strategic planning
 - Ensures school operates with a strategic plan (develop and monitor)
 - Strategic plan is enlightened by changes that surround the school/students
 - Long range Plans for Enrollment, Curriculum, Technology, Development, etc.
- Policy
 - Parent/Student Handbook
 - Academic, student, etc
 - Important policies currently are
 - Dress codes
 - Discipline
 - Allergies

- Business (tuition payment, delinquent tuition)
- Development (annual and planned giving)
- Bring policies to the Diocese so that they can review it for any inconsistencies with the Diocese policies

Daniel -Appeal to parents at SCS, in the WW and Bulletin/After Mass announcement
(Katey/Margaret)

Daniel - Focus all sub committee work on increasing enrollment

Stewart - We need to let everyone know in our marketing that we are the best educational institution in town

Larry - Parents aren't seeing the value in sending kids to Catholic school or keeping them at St. Charles

Katey - Market the school back to our current school families (especially at pre middle school and middle school)

Susie - Put testimonials in the bulletin year-round

Next Meetings:

February 13th 6:45 pm

Closing Prayer: Glory Be (All)

Motion to adjourn 7:18 pm

Motion: Olga

2nd: Mark (all were in favor)